



PREMIER MINISTRE

Secrétariat général
de la défense
et de la sécurité nationale
*Agence nationale de la sécurité
des systèmes d'information*

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01/2.EN

PROCEDURE

MODIFYING CERTIFICATION REQUIREMENTS

Application : From date of publication

Circulation : Public

COURTESY TRANSLATION



Version history

| Version | Date | Modifications |
|----------------|-------------|------------------------|
| 1 | 13/01/2004 | Creation. |
| 2 | 08/03/2016 | Recast of the document |

Pursuant to amended decree No. 2002-535 of 18th April 2002, this application note has been submitted to the certification management committee, which gave a favourable opinion.

This application note is available at the ANSSI's institutional website (www.ssi.gouv.fr).

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1. Subject of the procedure

The requirements relating to the certification body's evaluation process may change over time. This procedure defines how the modifications to these requirements are processed and published.

The changes may be:

- Changes to evaluation criteria from international, European or national standardisation bodies;
- Adaptations of requirements or interpretations of evaluation criteria for a specific field;
- Changes to practices or the operation of the certification scheme.

2. References

- Amended decree No. 2002-535 of 18th April 2002 relating to the evaluation and certification of the security provided by information technology products and systems
- Standard NF ISO/IEC 17065, Chapter 7.10: Changes affecting certification
- Procedure ANSSI-CC-DOC-P-01: Drafting and updating of the certification centre's quality system documentation (www.ssi.gouv.fr)

3. Request sources and processing

International changes to evaluation criteria regularly come from standardisation bodies and entities in charge of developing criteria (CCRA MB, etc.).

In addition, requirements for interpreting the evaluation criteria and changes to evaluation practice may come either from entities such as the SOG-IS¹ or from working groups which are affiliated to them or from the certification body or from users of the scheme (developers, sponsors and stakeholders).

It may also be necessary to anticipate or complete the evaluation criteria with elements which may be integrated in the context of a later version of the criteria in question: the French certification scheme may therefore propose an interpretation of the evaluation criteria. To specify these adaptations or changes, the certification body may modify or draft a document in accordance with the procedure [ANSSI-CC-DOC-P-01 Drafting and updating documents](#). Where possible, the certification body will also propose these adaptations or changes to the international bodies.

4. Review process

If the change in question comes from a body outside the national scheme, then ratification by the national scheme may be necessary.

¹ Senior Officials Group Information Systems Security.

The parties involved in the certification scheme, both for national changes and for international changes, may be informed of the changes considered by the body and may be consulted via electronic mail and via various committees:

- For the certification body members, during internal certification body meetings;
- For the ITSEF, during ITSEF meetings;
- For the scheme's users, during the users' committee.

If necessary, the certification body keeps a monitoring file up to date with the opinions from the parties affected by each change and the body's position on these opinions according to the form [ANSSI-CC-MOD-F-01 Note monitoring file](#).

The ITSEF and the members of the users' committee and/or the working groups may then anticipate the changes in the current and future evaluations.

The ANSSI approves the changes for application in the national scheme.

The major changes may also require the opinion of the certification management committee. If the management committee is unable to meet to issue its opinion, the certification body consults the members by silent procedure.

5. Circulation

The body's quality system keeps up to date the list of applicable reference documents as well as the previous versions.

Each approved change is notified to the members of the certification body and the ITSEF by email.

The ITSEF are responsible for passing on the changes to the developers with whom they have current or future projects.

The members of the users' committee of the fields affected by a change may also be informed by email that the change has been approved.

6. Application times

A change is applied once the document which refers to it is published, unless a specific time is mentioned in this same document. The document is published either on the ANSSI's site, or the SOG-IS's site or the CCRA's site² or on the site of any other standardisation body when the documents are public.

When a change has a direct effect on one or more users of the scheme being evaluated, maintained or monitored, the ANSSI contacts these users directly to notify them of the change.

² *Common Criteria Recognition Agreement.*